

INTERNATIONAL INDIAN SCHOOL - JEDDAH

(AFFILIATED TO CENTRAL BOARD OF SECONDARY EDUCATION, NEW DELHI - INDIA)

MEMBER, COUNCIL OF C.B.S.E. SCHOOL IN GULF

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المدرسة الهندية العالمية - جدة

المملكة العربية السعودية

وزارة التربية والتعليم - ترخيص رقم ج/ ٤٥

ص.ب: ١٤٨٦١ جدة ٢١٤٣٤

ت: قسم البنين: ٩٦٦١٢٦٧٥١٥٣٦ / ٦٧١١٩٣٤ / ٦٧١٢٠٩٧ - فاكس: ٦٧٥١٥٣٩

ت: قسم البنات: ٩٦٦١٢٦٧٢١٦٠٧ / ٦٧١٨٣٤٥ - فاكس: ٦١٧٠٤٨٧

ت: قسم البنات فصل ١ و ٢: ٩٦٦١٢٦٧٣٧٧٥٢ - روضة وتمهيدي: ٦٧١٧٣٧٧

رقم العضوية: ١٣٦٥٩٣

TENDER NOTICE (Request for Proposal)

Date: February 22, 2021

Proposals are invited for Installation, Testing, Commissioning, Integration and Support for Customized Learning Management System (LMS) from Experienced Firm/Vendors

International Indian School Jeddah (IISJ) invites proposals for Installation, Testing, Commissioning, Integration and Support for Customized Learning Management System (LMS) from Experienced Firm/Vendors having background in publishing domain both print & digital particularly in school segment. The eligible firms / publishers may download the RFP document attached with this Notice and the details completed in all respects as per Appendix-1 may be sent to school on tenders@iisjed.org within 7 days from the date of publication of this notice. Preference will be given to those vendors/publishers whose contents are aligned with recommendation of NEP 2020.

(Dr. Muzaffar Hassan)
Principal



Re: RFP for Customized Learning Management solutions K-12, CBSE curriculum, for International Indian School, Jeddah (KSA) for the academic year 2021-22

BACKGROUND

The International Indian School, Jeddah in KSA is an CBSE affiliated Senior Secondary school under license from the Ministry of Education, Kingdom of Saudi Arabia (KSA), with approx. 10,000 students from grades KG-12.

OBJECTIVES OF THE RFP

The current situation relating to COVID-19 outbreaks has resulted in all schools across KSA being closed for regular classroom transaction for an indefinite period. Under the given scenario IISJ has desired to explore the digital and virtual learning platforms to enhance their need for integration of classroom teaching with technological up gradation, and simultaneously providing on the job orientation and refresher training for teachers.

Being community school, the IISJ has been serving the children of Indian diaspora in Jeddah and its surrounding with good quality education at reasonable fee structures. The students in this school are from varied socio-economic backgrounds and IISJ is committed to ensure that there are no inequities in the education being imparted.

A: SCOPE OF WORK

The Schools seeks to invite proposals from service providers for customised interactive & integrated academic solutions through distance/virtual learning platforms for the academic year 2021- 22 for grades KG-XII for all subjects provided under CBSE curriculum. The scope of services being sought in this RFP are:

1) Customized academic solutions

- Customizable academic solution ; the solution should have flexibility to be adapted for specific requirements of the school
- Alignment of the user interface with the respective school timetable through syllabus & textbook matching, to ensure as close to textbook (CBSE/NCERT) learning as possible
- Multiple modes of delivery to enable 100% students have access to the solution

2) Supplement & Complement classrooms

- The solutions should be capable of fully supplementing the classroom teaching for the whole academic year particularly during the time of mandatory closure of school due to COVID crisis.
- Thereafter, the solution should be adapted such that it complements the classroom teaching, with school-to-home integration of curriculum and learning

3) Pedagogy

Learn – Practice – Assess is the pedagogy that best suits the IISJ. The proposal should ensure the methodology will be prepared in such way as :

- Teachers are trained through extensively in the initial few weeks during customization stage
- Instructional concepts are delivered in modules that are interactive and derived from the individual subject leader/teachers' own methodology
- Capability for post-classroom navigation (offline options) in order to assist students in practicing the syllabus at their pace
- Timely assessment techniques for teachers to course correct and bridge gaps to enable all students to be brought at par without delays

4) Assessments & Reports

- Ongoing assessment of teachers and reports sent to relevant stakeholders to monitor classroom hours and identify areas of improvement and re-skilling
- Ongoing student testing through adaptive, scholastic, class tests etc to ensure timely intervention by teachers and parents. This is particularly important so as to ensure the inequities in availability of technology or parent participation at home does not affect the student
- Student attendance log

5) Mode of delivery of content

The service providers are expected to follow a two phase approach – phase 1: pilot & phase 2: full roll-out (after fine tuning/modifications arising out of the pilot phase). The proposal should outline the service provider's expected piloting program.

The mode of delivery of content should fulfill the criteria below:

- Ease of installation of the modules, through either online or offline options, plug-and-play or app based modes

- The service provider should be able to deliver the digital learning modules to all IISs through cloud services or an exclusive server for IISJ (it may be noted here that based on the success of the delivery at IISJ).
- Demo videos (a fully functional link to replicate a realtime classroom experience for an end user) to enable the decision makers to experience the options, are recommended to be included with the proposal (not more than 5, wherein at least one will be illustrative of the teachers' training aspects)

6) Reporting and Governance

The service provider to provide details relating to:

- their proposed governance framework, reporting structure .
- quality assurance processes and procedures that will be followed in fulfilment of the scope of work

7) Project management:

The service provider must identify the overall Project Manager, as the single point contact for management interaction with Principal, SMC and Higher Board & EOI. In addition, each School should be managed by a Project Coordinator, who will work with the Principals, teachers & tech team at the relevant school during school hours and a 24/7 helpline for after hours.

B: REQUIREMENTS FROM IISJ,

- Minimum technological/IT (hardware, software and IT personnel) requirements at school
- Hardware and Internet requirements at the homes for teachers & students
- Curriculum and textbooks, with time-tables
- Any other specific requirements with regard to personnel

C: EXPECTATIONS FROM SERVICE PROVIDER

- Handholding of teaching staff in initial customization stage
- Daily review report for Principals to course correct for next sessions
- Reports for management/board/stakeholders
- Other specific requirements

D: TIMING

The IISJ is desirous of commencing the customization phase of the RFP by early Apr and online classrooms by 15th Apr 2021. Service provider must provide a detailed project mapping on how they propose to meet the expected timelines.

E: PRICING

The proposal should include the pricing per student on a monthly and annual basis for the base option categorized section wise for: (a) Primary (KG-V), (b) Middle (VI-VIII), (c) Secondary (IX-X) &(d) Senior Secondary (XI-XII) or uniform pricing for all grades. Further, per student pricing should be inclusive of the customization, training, use of all platforms, access to online and offline database, server/cloud set up etc. Any add-ons, if available, may be suggested and pricing submitted separately.

It is the responsibility of the service provider to ensure that all regulatory requirements of KSA & India, and relevant taxes or costs have been considered while submitting their financial quotation.

The selected service provider will enter into contracts with the school. The terms of contract, including pricing on per student basis, will be standardized and is being facilitated through this RFP. A draft contract, with all terms and conditions, should be submitted along with the proposal.

F: MANAGEMENT INTERACTION AND SUBMISSION OF DELIVERABLES

In completing the scope of work, the service provider will interact with the Principal &SMC. This interaction shall include, but not be limited to:

- reviewing the scope of services;
- providing updates on the progress;
- discussing outcomes and bridging gaps from time to time;

Presentation of the items above shall also be made to the Higher Board and any other person(s) that it may deem appropriate at regularly scheduled meetings.

The service provider may be required to submit a written report to the SMC of any significant observations that may affect the scope of services and project implementation.

G: SUBMISSION OF PROPOSALS

The service providers are requested to submit their proposal (in English) along with their credentials, for the above outlined distance/virtual learning services for the IISJ in the recommended format (in Appendix 1), **by 28thFeb 2021** to the mail tenders@iisjed.org

Further, due to extraneous circumstances and ongoing travel restrictions, there is no possibility of live demos and presentation; hence, the proposals should be as comprehensive as possible to enable the decision makers to identify the best possible solution at competitive prices with transparency and efficiency.

Any queries or clarifications may be directed to the undersigned
(Contact/Whatsapp No: 00966 555035796; email: principal@iisjed.org).

Yours faithfully

Principal,IIS

JEDDAH

APPENDIX 1

DETAILS REQUIRED IN PROPOSAL

- 1) COMPANY BACKGROUND
- 2) CREDENTIALS & REFERENCES OF THE COMPANY
- 3) METHODOLOGY OF EXECUTION OF SCOPE OF WORK
- 4) INSTRUCTIONAL CONCEPTS & CONTENT
- 5) TIMING & SCHEDULE FOR A) PILOT; B) SUPPLEMENT CLASSROOM; C) COMPLEMENT CLASSROOM
- 6) INTERACTIVE DEMO VIDEOS (NOT MORE THAN 5, OF WHICH ATLEAST ONE SHOULD BE FOR TEACHERS' TRAINING)
- 7) PRICING OPTIONS
- 8) DRAFT CONTRACT (WITH TERMS & CONDITIONS)
- 9) PROJECT TEAM & CVs